



Position Description

1. POSITION DETAILS:

- Position Title:** Writer and Curriculum Adviser
- Project:** PeaceWiseYouth – Course for Years 11 & 12
- Location:** Work from home (occasional in person meetings *may* occur if the person is Sydney-based, but this is not a pre-requisite)
- Status:** Contractor (consultant) – 2 day a week or equivalent, worked over two or three days, by agreement with the Content and Curriculum Manager.
- Reports to:** Reports and is accountable to the Content and Curriculum Manager.

Significant Relationships:

The Writer and Curriculum Adviser liaises closely with:

- the Content and Curriculum Manager
- identified key stakeholders and project advisers/creative consultants
- the National Director (who has overall responsibility for the PeaceWiseKids and PeaceWiseYouth Project).

Payment for services: \$250 per full day of work (minimum 7 hours)

2. ROLE DESCRIPTION

Primary focus:

- Be the key writer for the content of PeaceWiseYouth – the course for Years 11 & 12 (involves creating lesson content to cover biblical peacemaking curriculum for this age group, connecting to the content and topics found in the book *The Frog and the Fish* by Chris Parker).
- In collaboration with others participate in creative brainstorming of ideas for how the course will be structured, including any audio-visual content, plus other in-class or project-based activities.
- Additionally, advise on and write content in relation to curriculum requirements and how content being delivered maps to the Australian Curriculum.

Potential additional areas

- As agreed with the Content and Curriculum Manager, build connection and work with contacts including contractors, Christian schools, teaching colleagues, SRE bodies, Church organisations and other key stakeholders.

Key factors relevant to the above are:

- understanding and working to deliver work within the tight timeframes and budgetary constraints which apply for the writing of this course; and
- ability to apply your familiarity with biblical peacemaking principles as taught by PeaceWise to course content suitable for the Year 11 & 12 age group.

3. ORGANISATIONAL CONTEXT:

PeaceWise's purpose is: 'Promoting peace and reconciliation in relationships through biblical principles and the power of Christ.'

PeaceWise believes that being wise in making and maintaining peace is something that more people want for their lives, but many often just don't know how to make this happen. People everywhere in all manner of different situations are confronting conflict and disputes. PeaceWise believes that the Bible provides real and practical strategies on how we can approach and respond to conflict, to turn it into something which can build relationships, rather than only damage them.

The particular focus of PeaceWise's ministry is the local church, Christian schools and SRE in state schools, including seeking to help build true cultures of peace within these communities. However, the ministry continues to grow and expand its ministry horizons, and this trend is likely to continue.

4. POSITION CONTEXT:

The Writer and Curriculum Adviser is engaged to work with other PeaceWiseKids team members for delivery of the final course in the PeaceWiseKids Project. This project has been a long term dream and part of the vision of PeaceWise. The focus of the role is on writing content for PeaceWiseYouth - Course 7, for Years 11 & 12, as well as advising on curriculum outcomes delivered by the course.

Given there are now courses for K-10 already developed, PeaceWise expects the Writer and Curriculum Adviser to use their general knowledge and skills to contribute to overall PeaceWiseKids project success as and when they are able (eg. if the person has a great idea on something not strictly related to Content and Curriculum, please share it!).

The Writer and Curriculum Adviser will be passionately invested in bringing the gospel of peace to children in creative and engaging ways, utilising a range of cutting edge technologies and relationally-based ideas. They will also have an existing high-level expertise in working within the context of Christian education. They will be a self-starter and able to tackle both complex projects and everyday tasks and see them to conclusion with a minimum of supervision. They will have high-level skills in working online. They will be highly organised and efficient in systems and processes.

In order to fulfil this role, the Writer and Curriculum Adviser will display maturity, a high degree of intuitiveness and initiative, as well as the capacity to communicate effectively and in a relationally sensitive way with a wide range of people. They must be able to positively represent the ethos and values of PeaceWise to third parties at all times.

5. PEACEWISE'S EXPECTATIONS:

The Writer and Curriculum Adviser commits, with the help of the Holy Spirit,

- to walk together in Christian love with others working for PeaceWise
- to seek to support the work of PeaceWise and Christian peacemaking as they are able
- to address matters of conflict in a biblical and godly manner consistent with the principles for peacemaking that are promoted by PeaceWise; and
- if it is possible, as far as it depends on them, to live at peace with everyone (Romans 12:18).

The Writer and Curriculum Adviser must adhere to the PeaceWise Statement of Faith, and will be committed to being:

- Supportive of the biblical framework and overall purpose of PeaceWise
- Active in promoting and modelling Christian values
- Contributors to a caring and supportive working community
- Focused on the needs of PeaceWise's clients
- Facilitators of positive and productive community relationships
- Focused on developing a culture of excellence
- Continuously seeking to improve their skills and knowledge base.

6. COMPETENCIES:

The Writer and Curriculum Adviser will strive to take advantage of their strengths across the following competencies, skills, qualifications and experience:

Project-specific:

- Extensive experience within Christian education in Australia
- Strong writing skills, with experience writing curriculum for children in Years 11 & 12 (or at least experience which suggests the ability to do so)
- Experience mapping course outcomes to the Australian curriculum
- Strong interpersonal skills, ability to work both in a team and independently and great sense of humour

General:

- Strong prayer life
- Works well as part of a team
- Strong ability to think creatively and “execute” to plan
- Organised, pro-active and professional
- Attention to detail

- High level of computer/IT skills
- High level of interpersonal skills
- Alignment with the Christian ethos of PeaceWise
- Good time management skills with a capacity to prioritise
- Excellent communication skills – both verbal and written
- Ability to maintain confidentiality

7. PEACEWISE STATEMENT OF FAITH

This statement reflects a contemporary summary of the central doctrines in the Bible, which are also presented in the historic creeds of the Christian church.

- The Bible is God's unique revelation to people. It is the inspired, infallible Word of God, and the supreme and final authority on all matters upon which it teaches. No other writings are vested with such divine authority.
- There is only one God, creator of heaven and earth, who exists eternally as three persons - Father, Son, and Holy Spirit, each fully God yet each personally distinct from the other.
- All people are created in God's image and matter deeply to Him. Central to the message of the Bible is that God loves people, and invites them to live in communion with Himself and in community with each other.
- Apart from Jesus Christ, all people are spiritually lost and, because of sin, deserve the judgment of God. However, God gives salvation and eternal life to anyone who trusts in Jesus Christ and in His sacrifice on his or her behalf. Salvation cannot be earned through personal goodness or human effort. It is a gift that must be received by humble repentance and faith in Christ and His finished work on the cross.
- Jesus Christ, second Person of the Trinity, was born of the Virgin Mary, lived a sinless human life, willingly took upon Himself all of our sins, died and rose again bodily, and is at the right hand of the Father as our advocate and mediator. Some day, He will return to consummate history and to fulfil the eternal plan of God.
- The Holy Spirit, third Person of the Trinity, convicts the world of sin and draws people to Christ. He also indwells all believers. He is available to empower them to lead Christ-like lives, and gives them spiritual gifts with which to serve the church and reach out to a lost and needy world.
- Death seals the eternal destiny of each person. At the final judgment, unbelievers will be separated from God into condemnation. Believers will be received into God's loving presence and rewarded for their faithfulness to Him in this life.
- All believers are members of the body of Christ, the one true church universal. Spiritual unity is to be expressed among Christians by acceptance and love of one another across ethnic, cultural, socio-economic, national, generational, gender, and denominational lines.
- The local church is a congregation of believers who gather for worship, prayer, instruction, encouragement, mutual accountability, and community with each other. Through it, believers invest time, energy, and resources to fulfil the Great Commission — reaching lost people and growing them into fully devoted followers of Christ.